

EXERCISE POINTS OF CONTACTS

For more information, on the exercise, please consult the following points of contact (POCs):

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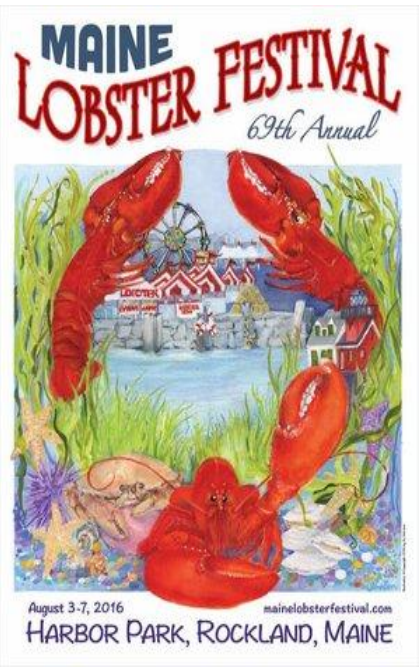
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2016 Maine Lobster Festival Table Top Exercise



Knox County Emergency Management Agency

2016 Maine Lobster Festival Table Top Exercise July 6, 2016

PREFACE

This discussion-base Table Top Exercise (TTX) is sponsored by the Knox County Emergency Management Agency and the City of Rockland. It follows guidance provided through the FEMA and DHS, Homeland Security Exercise and Evaluation Program (HSEEP).

In this Brochure participants and others will find information to prepare for and participate in the TTX.

The TTX explores several possible scenarios which might challenge festival organizers, staff and area public safety agencies.

The TTX is scheduled to be held at the Knox County Emergency Management Agency offices located at 301 Park Street in Rockland on Wednesday, July 6, 2016.



TTX SCHEDULE

Sign-in	6:15 - 6:30
Welcome & Introductions	6:30 - 6:40
MLF President Remarks	6:40 - 6:50
Hazard Assessment Review	6:50 - 7:00
2016 Plan Review	7:00 - 7:20
Break	7:20 - 7:30
Scenarios	7:30 - 8:30
Review (“Hot Wash”)	8:30 - 9:00



The TTX will end with a brief participant “hot wash” or review of lessons learned. These lessons learned may be incorporated into the festival emergency plan where appropriate.



PURPOSE

The purpose of this exercise is to provide participants an opportunity to evaluate current response concepts, plans, and capabilities for a response to an incident or incidents at the 2016 Maine Lobster Festival. The exercise will focus on the Unified Command concept between public safety and event organizers for routine and emergency command, control and coordination, and the integration of other assets necessary to save lives and protect public health and safety. The role of emergency public information strategies will be considered essential in the overall response effort.

TTX PARTICIPANTS

Players discuss the situation presented based on expert knowledge of response procedures, current plans and standing operating procedures, and insights derived from training and experience.

Facilitators lead the discussion and keep players on track in achieving the objectives.

Observers from non-participating municipalities/counties and/or other non-participating organizations may be present to learn from the exercise.

EXERCISE GUIDELINES

- This is an open, low-stress, no-fault environment. Varying viewpoints or differences of opinion are expected and are valuable to the process.
- Please respond based on your knowledge of current plans and capabilities (i.e., you may use only existing assets) and insights derived from training and experience.
- Decisions are not precedent setting and may not reflect the organization’s final position on a given issue.

ASSUMPTIONS AND ARTIFICIALITIES

In any exercise a number of assumptions and artificialities may be necessary to complete play in the time allotted. During this exercise, the following apply:

- The scenarios are reality-based, and events occur as they are presented.
- There is no “hidden agenda”, nor any trick questions.
- All players receive information as they would during a “real-world” incident.
- The TTX is estimated to last approximately two hours followed by a brief “hot wash” or exercise review.

EXERCISE GOALS

Exercise design goals are broad statements focused on improving actions and event plan effectiveness resulting from scenarios presented. The exercise will focus on the following design objectives:

- Revalidate the hazards which are included in the festival emergency plan
- Review the MLF Emergency Plan as revised for the 2016 event
- Review the roles and responsibilities of key festival staff, public safety, and others with important roles supporting the festival.
- “Walk Thru” several scenarios using the 2016 emergency plan

EXERCISE OBJECTIVES AND CORE CAPABILITIES

Exercise objective are specific statements developed by exercise planners to guide the exercise. This exercise will focus on improving actions and event plan effectiveness resulting from scenarios presented. Objectives for this TTX include:

- **Planning:** Validate the 2016 edition of the MLF Emergency Plan through exercise play.
- **Operational Coordination:** Refresh participants on their specific roles and responsibilities within a Unified Incident Command structure.

EXERCISE START AND SCENARIOS

The 69th Maine Lobster Festival is underway!

The National Weather Service (NWS) forecast for the duration of the 2016 Lobster Festival is for sunny, hot and humid weather with a slight chance of thunderstorms each day. On opening day, weather is hot with temps in the high 80’s and light on-shore wind. With great weather expected, organizers are predicting record-breaking attendance at this year’s festival

You will be given a series of scenario injects for incidents which could occur during the Lobster Festival. As a group, review and discuss how the current plan covers the incident. Discuss actions key managers or agencies might take in response to the scenario injects. You will be given approximately 20 minutes to review each specific incident.

THANK YOU FOR YOUR PARTICIPATION!